



JOSEPH KELLY
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

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PROPERTY TAX PORTAL
LACOUNTYPROPERTYTAX.COM

September 30, 2015

TO: Mayor Michael D. Antonovich
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

FROM: Joseph Kelly 
Treasurer and Tax Collector

SUBJECT: 2015-16 ANNUAL PROPERTY TAXES

This is to advise you that the Department of the Treasurer and Tax Collector will begin mailing the 2015-16 Annual Property Tax Bills on October 5, 2015, and will complete mailing by November 1, 2015. We anticipate that property owners will begin receiving their bill(s) during the first week of October 2015.

We will also publish the attached Public Notice and provide a press release to over 250 media outlets.

During this time, you may experience an increase in constituent inquiries or visits to your offices. Please refer any inquiries directly to our Public Service Counter located at the Kenneth Hahn Hall of Administration, first floor lobby, or to the Property Tax Automated Telephone System (Proptax) at (213) 974-2111 or the toll-free number at 1(888) 807-2111. Property tax information is also available at lacountypropertytax.com.

Should you have any questions, please contact me directly or your staff may contact Kathy Gloster, Assistant Treasurer and Tax Collector at (213) 974-2077 or kgloster@ttc.lacounty.gov.

JK:KG:RHJ:ms

Attachment

c: Assessor
Interim Chief Executive Officer
Auditor-Controller
Interim County Counsel
Acting Executive Officer, Board of Supervisors

**COUNTY OF LOS ANGELES
DEPARTMENT OF TREASURER AND TAX COLLECTOR**

PUBLIC NOTICE - PROPERTY TAXES DUE

Si desea obtener información adicional sobre este aviso o si necesita la información traducida en español, por favor llame al 1(213) 974-2111.

JOSEPH KELLY, Los Angeles County Treasurer and Tax Collector, pursuant to the California Revenue and Taxation Code (R&TC) Sections 2609 and 2610, announces that the Department will be mailing Annual Secured Property Tax Bills on or before November 1, 2015, to all property owners at the addresses shown on the tax roll. The R&TC does not relieve a taxpayer of the responsibility to make timely payments due to failure to receive a tax bill. Therefore, property owners who have not received a bill by November 1, 2015, should call us on our automated voice mail service at 1(213) 893-1103 to request a Substitute Secured Property Tax Bill. Substitute Secured Property Tax Bills are also available in our office, located at the Kenneth Hahn Hall of Administration, 225 North Hill Street, First Floor Lobby, Los Angeles, California 90012, and at each office of the County Assessor. Property tax information is available on our website at lacountypropertytax.com.

First Installment of the 2015-16 property taxes is due on November 1, 2015, and will become delinquent if payment is not received by 5:00 p.m., Pacific Time or United States Postal Service (USPS) postmarked by December 10, 2015. Thereafter, a 10 percent penalty will be imposed.

Second Installment of the 2015-16 property taxes is due on February 1, 2016, and will become delinquent if payment is not received by 5:00 p.m., Pacific Time or USPS postmarked by April 10, 2016. Thereafter, a 10 percent penalty and a \$10 cost will be imposed. Since April 10 falls on a Sunday, the delinquency date is extended to Monday, April 11, 2016.

Both installments may be paid when the first installment is due.

Pay Online - To make payments online, go to lacountypropertytax.com, and select "Pay Online" under "Payment Options." There is no charge for electronic check payments. You will need to use a Personal Identification Number (PIN), which is printed on the annual property tax bill, to complete the transaction. Each transaction is limited to \$999,999.99.

You may also pay online by using a credit card (American Express, Discover, MasterCard, or Visa) or Visa Debit card. However, there are processing fees when paying by credit/debit card. Each credit/debit card transaction is limited to \$99,999.99, including all service fees. Electronic payments can be made 24 hours a day, 7 days a week and payments are accepted until 11:59 p.m., Pacific Time on the delinquency date.

Mailed Payments - Taxpayers are advised to use the envelope enclosed in their Annual Secured Property Tax Bill and include the payment stub from the bill. If paying both installments, please include both payment stubs. Do not attach staples, clips, tape, or correspondence. Property tax payments may be mailed to the Los Angeles County Treasurer and Tax Collector, Post Office Box 54018, Los Angeles, California 90054-0018. If mailing your payment near the delinquency date, be sure to obtain a certificate of mailing from the USPS to

reflect a timely payment. If a payment is received after the delinquency date, with no postmark, the payment is considered late and penalties will be imposed, in accordance with State law. Taxpayers who send a payment by mail are cautioned that the USPS only postmarks certain mail depending on the type of postage used, and may not postmark mail on the same day deposited by a taxpayer. To assist taxpayers in understanding how to avoid penalties that could result from postmark issues, the Tax Collector has compiled important related information on how to "Avoid Penalties by Understanding Postmarks." Visit our website at ttc.lacounty.gov/Proptax/Postmarks.htm.

You may use an Internal Revenue Service designated delivery service (only FedEx or UPS) to mail your payment, properly addressed with the required prepaid fee, delivery of which shall not be later than 5:00 p.m., Pacific Time on the next business day after the effective delinquency date. The remittance shall be deemed received on the date shown on the packing slip or air bill attached to the outside of the envelope or package containing the remittance.

Pay by Credit Card or Visa Debit Card over the telephone - Credit cards (American Express, MasterCard, and Visa) and Visa Debit card payments are accepted over the telephone through a third-party vendor who charges a fee to utilize this service. To pay by telephone, call toll-free 1(888) 473-0835. You will need your Electronic Fund Transfer (EFT) Number and a credit card or Visa Debit card to complete the transaction. Please retain the confirmation number for future reference. Your current secured payment cannot be more than \$99,999.99 to use the telephone system.

Pay in Person - Cash or check is accepted at 225 North Hill Street, First Floor Lobby, Los Angeles, California 90012, between the hours of 8:00 a.m. and 5:00 p.m., Pacific Time, Monday through Friday, excluding Los Angeles County holidays. Make your payment early to avoid long waits at the cashier windows.

For the first installment, on Wednesday, December 9, 2015, and Thursday, December 10, 2015, the Los Angeles County Treasurer and Tax Collector's personnel will also receive payments at 335A East Avenue K-6, Lancaster, California 93535, between the hours of 8:00 a.m. and 5:00 p.m., Pacific Time. During the second installment, payments will also be accepted at that location on Friday, April 8, 2016, and Monday, April 11, 2016. Payments must be made by check, money order or cashier's check. No cash payments are accepted at this location.

Online Banking or Bill Payment Services – We do not recommend using these services to pay property taxes. The envelopes used by banking institutions are not postmarked by the USPS. In the absence of a postmark, we determine penalties exclusively based on the date we receive payment.